

Plainfield Water/Waste Water Commission

DRAFT Meeting Minutes for December 12, 2016 Subject To Approval

Present: Mary Lane, Tim Phillips, Carol Smith, Jim Jamele, Greg Chamberlin, Melinda Vieux

5:02 PM - Meeting called to order.

Agenda was approved.

Minutes for 10/17/2016 meeting were approved

Review Emergency Repair of Melinda Vieux waterline

- the details of the repairs done to the two lines from the service main to Melinda Vieux's two buildings was discussed.

- this was tabled until the Jan 9th meeting.

Create Policy For Late Bill Payment

- a policy was adopted that required payment of a bill to be by 4PM on the date due if hand-delivered or postmarked on that due date to be considered on time.

The actual text of the policy is this

Water Assessment Payments or Wastewater Assessment Payments not hand delivered to the Town Clerk /Treasurer by 4:00 PM or postmarked on the due date will not be accepted as on time payment. The Drop box at the Municipal Office is checked at 4:00 PM on the due date. Any payments put in the drop box after 4:00PM on the due date will not be accepted as on time payment.

Duly Adopted at a warned meeting of the Plainfield Water and Wastewater Commission December 12, 2016.

Other Business

- None

The date of the next meeting is December 12th, 2016 at 5PM.

Submitted by Tim Phillips