

## **Plainfield Water/Waste Water Commission**

### **DRAFT Meeting Minutes for February 13, 2017 Subject To Approval**

Present: Mary Lane, Tim Phillips, Greg Chamberlin, Carol Smith, Jim Jamele, Tristan MacGregor-Stewart

5:00 PM - Meeting called to order.

Agenda was amended to omit budget discussion as it is not necessary

Minutes for Jan 9, 2017 were approved as drafted.

#### **Continue tabled discussion of private waterline repair**

- the Commission moved to send Melinda Vieux the full bill for the repair to the private lines running to her properties. Melinda departed at this point. The Commission then directed that the payment for the bill will be due with the March bill from the system.

#### **Clerk's Financial Report**

- Melinda Vieww sent a substantial down payment on the bill for repairing her private waterline. She included a note that more would be forthcoming. The Commission is pleased with this action.

#### **Chief Facility Operator's Report**

- Greg requires surgery to repair the damage to his shoulder from his fall. He expects 3 weeks after the surgery that he will be under a "do not work" order from his doctor. After that, there is a bunch of paperwork and planning that Greg has not had time for...that he should be able to do one-handed.

- Greg wanted to express his pleasure to the Commission with how Tristan has stepped up and taken care of things while Greg is physically limited.

- Tim told Tristan that if there is work that requires a 2<sup>nd</sup> person, he is willing to help if he can.

- Greg said some people are working to buy the victorian building a the foot of Roberts Lane. It is currently an apartment, but they want to convert it into a restaurant. This will be change of use that will requiring coming to the WWW Commission. Greg is concerned that the

buyers might not be fully aware of all the “hoops” they need to go through before they can effect this change in the building’s usage.

- there needs to be some better way to handle small purchases beside Greg or Tristan using a personal charge card and being reimbursed. The main issue is mailing small packages for water analysis. Greg is going to check with the post office and see if some account can be arranged and either billed to the Water/Waste Water Department or prefilled.

### **Upcoming Commissioner vacancy**

- Mary will write a brief “plea” for a volunteer. We will distribute this via Facebook and Front Porch Forum. The need will also be brought up at Town Meeting.

### **Town Meeting**

- we are not going to have a presentation at the town meeting

### **Other Business**

- A motion was made to release funds to purchase a plaque for Jim Jamele for appreciation for the years he was W/WW commissioner. Tim 2<sup>nd</sup>. Mary and Tim voted to approve.

- a motion was made and approved to approve sick leave/vacation leave be used to supplement Worker's Comp for Greg Chamberlin to equal his gross weekly salary, as per Plainfield Personnel Policy. I

- Jim present the Commission with artwork he created as a good-bye present to the Commission. The Commission says thank you for the art and the years of service to the Commission.

The warrants were signed.

The date of the next monthly meeting is March 20th , 2017 at 5PM.

The meeting adjourned at 5:40 PM

Submitted by Tim Phillips