

## **Plainfield Water/Waste Water Commission**

### **DRAFT Meeting Minutes for March 20, 2017 Subject To Approval**

Present: Mary Lane, Tim Phillips, Carol Smith, Tristan MacGregor-Stewart, Joshua Pitts

5:05 PM - Meeting called to order.

Agenda was approved

Minutes for 2017-02-13 and 2017-03-01 meetings were approved as amended.

#### **Elect Officers**

- Mary Lane was elected Chair of Commission. Tim Phillips was elected Secretary.

#### **Discussion of allocation request**

- This is with regards to the property at the foot of Roberts Lane that has been purchased with an intention to install a restaurant. Tristan has seen blue-prints calling for 25-30 seats. He feels there is adequate capacity in the system for this. Since there are limited opportunities for further development within the area serviced by the system, this may be a good usage of our "extra" capacity. Tristan asked if there is a distinct fee for taping the mains to install a dedicated line for fire-fighting (to service a sprinkler system). We could not find anything called out for this in the ordinance.

#### **Continued discussion of property damage/repairs caused during waterline project**

- Alana Norway joined the meeting for this portion. She has sent Carol quotes for the excavation and materials need to repair the damaged line at her house. The Commission agreed to have Alana do the actual electrical repair and bill the town for her time. Carol was asked to contact Alana's preferred excavator and do the necessary paperwork to hire him. Carol was also asked to coordinate with Alana so she is available to do the electrical work when the excavator is present at her property.

#### **Converge during Chief Operator's absence**

- Jake Drown has signed the necessary paperwork. He may be available

during weekdays. Tristan has other people he will probably call first on a weekday, but appreciates knowing Jake is potentially available to help.

- the Commission notes that anyone not actually employed by the Water/Waste Water system is not covered by the town's insurance if they try to assist Tristan or Greg and are injured.

### **Clerk's Financial Report**

- Melinda Vieux has paid the bill for repairs to her property in full. The Commission says Thank You for her promptness.

### **Chief Facility Operator's Report**

- the system is requiring routine maintenance. Nothing extraordinary to report.

### **Commissioner candidate Q & A**

- Joshua had some basic questions about the duties of the Commission. Various people in attendance answered them.

### **Other Business**

- None

The warrants were signed.

The date of the next monthly meeting is April 17th, 2017 at 5PM.

The meeting adjourned at 6:30PM

Submitted by Tim Phillips