

## **Plainfield Water/Waste Water Commission**

### **DRAFT Meeting Minutes for May 15, 2017 Subject To Approval**

Present: Mary Lane, Tim Phillips, Carol Smith, Tristan MacGregor-Stewart, Joshua Pitts

5:00 PM - Meeting called to order.

Agenda was approved

Minutes for 2017-04-17 were approved.

### **Clerk's Financial Report**

- overall, things are looking good. Allen Goldman missed his Waste Water payment, however, which is sizeable amount of money. This is a bit surprising as he has been paying promptly.

- the merger of Community Bank and Merchants Bank has cause problems with payroll and other financial matters.

### **Properties needing allocations**

- Leah Kelly had her house up for sale. It was advertised as having an apartment. She had petitioned successfully to have the allocation for this removed July 16, 2009. Last August, the Commission wrote her a letter about this situation. If the building is going to have an apartment, the allocation will have to be restarted and paid for. The building is no longer for sale at this time. The Commission will take no further action on this matter at this time.

- Ken Smith on Sugarwood Road has his house up for sale advertising that it has an apartment. There is no allocation for this and no permit was ever applied for when constructing it. Mary will draft a letter - using the letter to Leah Kelly as a starting point - explaining to Mr. Smith that he will need to do the paperwork and pay the allocation fee in order to have an apartment in his property.

### **Chief Facility Operator's Report**

- the system is requiring routine maintenance. Nothing extraordinary to report.
- Greg is hoping to return after the 23rd with clearance for light duty (IE. paperwork)
- the reconstruction at Hollister Hill Apartment is generating questions that Tristan is trying to help answer. Not a big deal, but time it being spent.
- Nick Giannetti at the state has helped Tristan with a new system for doing some of the state's reporting paperwork on-line.

### **Other Business**

- None

The warrants were signed.

The date of the next monthly meeting is June 26th, 2017 at 5PM.

The meeting adjourned at 5:42PM

Submitted by Tim Phillips